

PARENTS & FRIENDS' ASSOCIATION
GENERAL MEETING - MINUTES



Meeting: Monday March 21, 2022, 7:00pm

Attendance: Catherine Theodore, Donna Wallace, Sally Emerson, Sandra Bullen, Suzy Lewis, Verity Castles, Julie Soutter

Apologies: - Chrissy Boardman, Nicole Melvin, Lisa Maxwell, Phoebe Hartley, Kylie Murphy, Venessa Bourke, Vicki Gauci, Hannah Beasley

| Meeting Opened: | | Actions |
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| Minutes from Previous Meeting | Accepted: Catherine Seconded: Sandra | |
| Principal's Report: Julie | See report attached <ul style="list-style-type: none"> NAPLAN – Julie discussed NAPLAN implementation, This year was implemented online so will be interesting to see how that impacts on the results. | |
| Treasurer's Report: Sally <i>Transaction Report attached</i> | Balance End of <i>April</i> : \$ 9733.69 See attached report Report Accepted: Donna Seconded: Catherine | |
| School Council Report: | <ul style="list-style-type: none"> Suzy was absent Principal's report covers key points from the meeting Grade 5 camp was approved Grade 6s to help with canteen as only one volunteer helping currently | |
| Correspondence: | <ul style="list-style-type: none"> <i>Fundraising promotions</i> | |
| Actions from Previous Meeting: Action: Trivia night update | <ul style="list-style-type: none"> August dates are available at Golf Club to hold Trivia Night 6th of August tentatively booked and agreed to organisation substantially done due to postponement from last year | Action: Donna to confirm date with golf club |
| Business: Item Mother's Day Stall - Venessa | <ul style="list-style-type: none"> Thank you to everyone who helped Nine students were paid for due to welfare reasons, 8 covered by the PFA and one by a parent donation Kids very well behaved Thanks to Venessa, Kylie and Sandra for their work organising | |

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| <p>Item Secondhand Uniform Stall - Sandra</p> <p>Item Election Day Fundraiser – Donna/Suzy</p> | <ul style="list-style-type: none"> We are now able to have a stall at school so intention is to have a stall outside of the staffroom in near future Sandra and Venessa will organise <ul style="list-style-type: none"> SES were unavailable to run a fundraiser and no other organisation expressed interest in response to Donna's queries Schools Out offered to help with volunteers Rebecca Clarke and Suzy have volunteered to organise sausage sizzle for the PFA with Donna's help... thank you Enough volunteers have offered to help to make the event possible Suggested a cake stall also run with the bbq <p>PFA agreed with both the sausage sizzle and cake stall going ahead</p> | |
| <p>Item Father's Day Stall Refunds – Donna/Sandra</p> | <ul style="list-style-type: none"> Payments for Father's Day Stall that did not go ahead in 2021 were credited to family's accounts During Mother's Day Stall it became apparent families are not necessarily aware that they have a credit or of how to use it Credits could not be used on Mother's Day Stall PFA concerned that it needs to communicated with parents how this money can be used | <p>Action: Julie to follow up possibilities with Ilsa</p> <p>Action: PFA to communicate to families – Donna to put message in newsletter and Facebook following information from Julie</p> |
| <p>Item Fundraising Goals and Events - Donna</p> | <ul style="list-style-type: none"> Current goals for fundraising: <ul style="list-style-type: none"> Pots and plants for around the school Contribution to fence Need to develop further projects and corresponding fundraising goals Ideas include art projects, both within school and employing an artist Need ideas from staff on where they would like funding to go... dream big, larger projects we can work towards | <p>Action: Julie – to discuss potential projects with staff</p> <p>Action: Donna and Suzy to contact known artists to discuss possibilities</p> |

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| Item Facebook Approvals - Donna | <ul style="list-style-type: none">• Donna to check people for approval with Julie | |
| Feedback for the Principal | - | |
| Meeting Closed: Minutes: | 8:03pm Sally Emerson | Next Meeting: Monday June 20 Winter Webex |

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PFA Principal's Report

Monday 16th May, 2022.

Staffing

We currently have 547 enrolments. Our two new staff members have started their roles in Year 3 this week and Year 5 last week.

Year 6 camp to Anglesea

Year 6s attended camp at Anglesea last Wednesday, 11th to Friday, 13th of May. The students participated in activities including Low Ropes, Flying Fox, skateboarding and Archery. It was a successful camp.

Professional Practice Day and Interviews

At our Professional Practice Day today, teachers worked in teams around effective assessment and reporting as well as moderating student work to provide accurate teacher judgments based on at least three sets of data. We are also trialling a modified report format to be more parent-friendly; it identifies the main skills and concepts to progress in each curriculum area.

Interviews: Interviews will take place on Wednesday, 22nd June beginning early afternoon.

School Fundraising - Community leaders: As a result of our Crazy Hair Day on the final day of Term 1, we raised \$927 for the Good Friday Appeal - a terrific contribution from our school community.

Coronavirus (COVID-19) information.

We have had a steady number of cases since our last meeting including some staff however have mostly been able to secure CRTs for coverage. We have had to replace some teachers with our tutors which is the recommendation from DET.

Digital Technologies Policy

The ICT team has reviewed the Digital Technologies Policy. We have tightened the wording of sections to be more transparent with consequences at school and community levels. While we do not generally see a large number of incidents occur at school, issues are brought in from outside which does require time to resolve the problem. It is our Duty of Care, but also part of GPS vision and values to support students in distress because of online bullying, inappropriate social media posts or texts.

<https://docs.google.com/document/d/10bvS4wprEtlFcNuMjPy6A9CjPArXjyRp/edit?usp=sharing&oid=105011647486657472914&rtpof=true&sd=true>

Canteen

Rebecca has one volunteer in the canteen. We are organising for the Year 6s to assist with over-the-counter sales.

Facilities

Removal of Relocatables

With the removal of the portables, we have been discussing how the extra space will be used. Mike has suggested a small soccer field at the side of the oval. The basketball rings could stay. We have invited the

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students to make their suggestions. We are open to other suggestions keeping in mind that there will hopefully be courts on Brantome St next year.

Strategic Plan and AIP:

The DET priority goal and our Goal 1 for the 2022 Annual Implementation plan is as follows:

Goal 1 2022 DET Priorities Goal

*Some of our students have thrived in the remote learning environment, others have maintained their learning progress, and some need extra learning and wellbeing support despite the best efforts of their teachers and families. In 2022 we will **continue to focus on student learning** - with **an increased focus on numeracy** - and **wellbeing** through the 2022 Priorities Goal, a learning Key Improvement Strategy and a wellbeing Key Improvement Strategy. We will teach and support each student at their point of need and in line with FISO.*

KIS 1a Learning - Support both those who need extra support and those who have thrived to continue to extend their learning, especially in numeracy.

How are we progressing with this goal?

Students needing support continue to see our Wellbeing Counsellor. SEL lessons and Kimochis support them in the classrooms. The PIVOT survey demonstrates a growth in student voice and our BullyStopper discussions revealed some articulate responses from students.

Goal 2: At GPS in 2022, we are working towards our SSP Goal 1 focussing on the improvement of writing as this was an area for improvement in our NAPLAN data. We will have a focus around building vocabulary and oral language to support reading and writing.

How are we progressing with this goal?

NAPLAN: As students progress through their school years, it's important to check how well they are learning the essential skills of reading, writing and numeracy and to allow parents/carers to see how their child is progressing against national standards. NAPLAN also provides schools and governments with information about the effectiveness of their programs. The students completed the tests last week with catch-ups this week.

Students in Years 2-5 at GPS access 6 months of critical thinking and other small group sessions each year to improve their thinking skills, self-regulation and a systematic approach to effectively undertaking tasks such as NAPLAN tests. We employ extra teachers to deliver these sessions as well as Maths Olympiad, Maths Games and Writers' Group and to upskill teachers in their teaching of critical thinking and problem-solving. In classrooms, students are specifically taught a range of effective writing skills using frameworks such as the Writing Model and we are embarking on aspects of Six Plus One Writing Traits. Writing time in the classroom is 'protected time' and must occur in every classroom every day.

Thanks for your continued support of our school

Julie Soutter

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P.F.A
PROGRAM TRANSACTION REPORT
Apr-22

| DATE | DESCRIPTION | REVENUE | EXPENDITURE | BALANCE |
|-----------|---|--------------------|--------------------|--------------------|
| 1/4/2021 | Opening Balance | | | \$ 8,406.21 |
| | Easter Eggs for Easter Bunny | | \$ 186.55 | |
| | Easter Eggs - Student Leader Fundraiser | | \$ 25.36 | |
| | Mother's Day gifts | | \$1,612.61 | |
| | Mother's day credit Qkr | | \$ 12.00 | |
| | Mother's Day Stall payments | \$ 2,700.00 | | |
| | Hot Cross Buns | \$ 464.00 | | |
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| 30/4/2021 | Closing Balance | \$ 3,164.00 | \$ 1,836.52 | \$ 9,733.69 |

Note: \$3407.76 paid in 2021 for Fathers' Day gifts held over until this year due to Covid-19 restrictions

| Committed Funds | |
|-------------------------|--------------------|
| Prep wishlist items | \$ 580.00 |
| Total uncommitted funds | \$ 9,153.69 |

REPORT PREPARED BY: Sally Emerson