

Office Bearer Election:

Position	Nominated	By	Accepted	Seconded	Passed
President	Donna Wallace	Nicole	Yes	Venessa	Yes
Secretary – Minutes*	Nicole Melvin	Sally	Yes	Sally	Yes
Treasurer	Sally Emerson	Donna	Yes	Nicole	Yes
Vice President	Hannah Beasley	Donna	Yes	Sandra	Yes
School Council Representative	Suzy Lewis	Kylie	Yes	Donna	Yes

All office bearers are duly elected

*To compliment the secretary role:

- Sandra agreed to manage PFA emails
- Vicki and Candice to negotiate and manage the newsletter items

Meeting Time 2022

- Donna presented information from the survey sent home regarding the meeting time and parent involvement in PFA
- 31 responses, 11 interested in being on the PFA, 15 interested in Helping Hands
- Based on results agreed the meeting time for 2022 will be the **third Monday** of the month at **7:00pm**
- Meetings over winter will be over Webex

Membership Registration

- Annual membership registration forms given out and explained

Meeting closed: 7:25pm

Minutes by: Sally Emerson

President's Report

Thank you to all the members of our Parents and Friends Association (PFA) and our school community who worked on or supported us in 2021. Unfortunately, after another year of home learning, masks, social distancing, restrictions, and lockdowns, we were limited in what we could hold in 2021.

Funds raised and spent

The PFA and 'Helping Hands' were able to arrange a Start of School Coffee Van, an Easter Bunny visit, a book stall, two silent auctions, the Scholastic book club, a Mother's Day stall and second-hand uniform sales throughout the year.

- We raised \$3,960.73. This amount considers the effects of cancelled Mother's and Father's Day Stalls over the last two years. All costs relating to this should be recovered in 2022. The full amount raised in 2021, excluding the Mother's and Father's Day Stalls was \$4,338.15
- We spent \$857.73 and committed to spend \$980 on Grade 6 awards and prep wish list items. A total of \$1,887.
- We finished last year with \$8,540.80 and expect to recover approximately \$3400 from the cancelled Father's Day Stall this year.

Remaining funds are currently being held as we work towards upgrading the Prince/Fisher Street fence area and installing pots at the school.

Thank you

I would like to thank Vicki Gauci & Sandra Bullen (Co-Secretaries), Sally Emerson (Treasurer), Hannah Beasley (Assistant President), Nicole Melvin (School Council Representative) and all the PFA members for their efforts towards our school in 2021.

Sandra Bullen and Venessa Bourke need a special mention, as they both contribute an enormous number of hours behind the scenes with second-hand uniform, Mother's and Father's Day stalls, scholastics and book stalls. And Kylie Murphy for learning the ropes with Scholastics. I'm sure the school community is very grateful for the effort you all put in each year.

2022

In 2022, let's continue our focus on the school community and provide opportunities for parents and students to get to know each other, be engaged, have fun, be informed and feel comfortable approaching us with ideas and suggestions.

Our current list of events looks like this:

MAR/APR – Easter
MAY – Election & Mother's Day
JUN/JUL – Trivia
AUG – Pie Drive
SEP – Father's Day
OCT – Disco before day light savings
NOV – Colour Run
DEC – End of BBQ

**Donna Wallace
(President)**

PFA Fundraising Summary 2021

Fundraising

Activity	Revenue	Expenses	Profit/Loss
Trivia night/silent auction	\$ 3,364.00	\$ 250.00	\$ 3,114.00
Book stall	\$ 800.65		\$ 800.65
Second Hand Uniform Sales	\$ 423.50		\$ 423.50
Mother's Day Stall*	\$ 3,487.00	\$ 456.66	\$ 3,030.34
Father's Day Stall**	\$ -	\$ 3,407.76	\$ (3,407.76)
Balance of Fundraising 2021			\$ 3,960.73

*Note - Mother's Day stall expenses were incurred in 2020 due to Covid 19 cancellation of stall

**Note the \$3407.76 loss from cancelled Father's Day stall will be recovered in 2022

***Please note correction to Father's Day stall loss - incorrectly noted in Sept-Dec as \$3607.76

Spending

Grade 6 photobooth 2020			\$ 272.73
Coffee Van First Day			\$ 61.00
Staff Gifts - World Teacher's Day (cookie)			\$ 174.00
Grade 6 Photo booth 2021			\$ 350.00
Total Spending in 2021			\$ 857.73

Opening Balance Jan 2021	\$ 5,437.80
Closing Balance Dec 2021	\$ 8,540.80

Of this remaining balance \$980 has been committed to prep wish list items and grade 6 awards

Report Prepared by Sally Emerson